

Alexandria Library Phased Reopening Plan

State Phases for Businesses: completed or in-progress. City Phases for Businesses/Government: completed or in-progress. Alexandria Library Phases: completed or in-progress.

State Phases for Businesses	Alexandria Phases for Businesses/ *City Government Guidelines	Alexandria Library Phases	Library Building Guidelines	Library Services
State of VA Businesses entered Phase 1 in Forward VA Plan: May 15 Physical Distancing, Groups <10	Alexandria Businesses entered Phase 1: May 29 **City Government Operations Operating Status: City government remains open, but there are many facility and service changes. All City facilities are now either closed to the public or open by appointment only, until further notice.” https://www.alexandriava.gov/Coronavirus	Library Phase 1 1 June 2020	End date given for Stay at Home Order Executive Order 55 announced thru June 10 Staff only in the buildings	<ul style="list-style-type: none"> Staff returns to buildings to prepare holds and physical distancing, tentatively on <u>June 1</u>. Curbside holds pick-up for backlog of holds begins, tentatively on <u>June 15</u>. Online only payment of fines and fees for existing bills. Amnesty Period begins on June 15. 72-hour quarantine of returned items initiated.
State of VA Businesses entered Phase 2: June 5 Physical Distancing, Groups <50	Alexandria Businesses entered Phase 2: June 12 **City Government Operations Operating Status: City government remains open, but there are many facility and service changes. All City facilities are now either closed to the public or open by appointment only, until further notice. Customers may call 311 or 703.746.4311 to request in-person information or service.” https://www.alexandriava.gov/Coronavirus	Library Phase 2 7 December 2020 July 2020	Staff only in the buildings	<ul style="list-style-type: none"> All of the above. Begin accepting New Holds reservations, effective <u>June 18</u>. Staff assisted material selection (SAMS) by telephone and email begins on <u>June 18</u>. Start Curbside service for new holds on June 18. Tax forms available for pickup. Amnesty period ended September 30, 2020. Preparation of facility for reopening to the public begins.
State of VA Businesses entered Phase 3: July 1 Physical Distancing, Groups <250 (Bar seating remains closed.)	Alexandria Businesses entered Phase 3: July 1 (Bar seating remains closed.) See “Alexandria Government Offices to Slowly Begin Reopening in July” https://www.alxnow.com/2020/06/26/alexandria-government-offices-to-slowly-begin-reopening-in-july/	Library Phase 3 15 March 2021 17 August 2020	Public Returns to Libraries: Limited to 25% Capacity Retrofit in place for Physical Distancing	<ul style="list-style-type: none"> All of the above. Library reopens to the public on a reduced, staggered schedule. Customers and staff return at 25% building capacity, 2-hour metered access, and physical distancing. Customers 5 and up will wear masks per State guidance. Reduced curbside and Staff Assisted Material Selection (SAMS). Borrowing Interlibrary Loans resumes. 2-hour computer usage. Proctoring & Notary by appointment. Amnesty ended on September 30, 2020. 24-hour materials quarantine begins on March 1, 2021.

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		Library Phase 4 Tentative TBD	Groups <100 Limited Public to 50% Library Capacity	<ul style="list-style-type: none"> • All of the above. • Customers, staff increase to 50% building capacity; metered access, physical distancing. • Curbside and SAMS hours further reduced, and reserved for continued vulnerable populations. • Passports services resume by appointment only, with State Department authorization. • Resume accepting book donations. • Volunteers may return on limited basis. • Amnesty ends during this phase.
		Library Phase 5 Tentative TBD	Return to “New Normal”, groups >250	<ul style="list-style-type: none"> • Library may return to full capacity. • In-branch programming and proctoring resume. • Meeting room reopen. • Cash handling and book sales resume. • Outreach visits resume while curbside / SAMS hours may end. • Restore homebound delivery. • Full complement of volunteers returns.

Works Cited:

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